

# Laboratory Safety Rules Agreement

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4 Wear appropriate personal protective equipment (PPE), safety shoes and be aware of loose clothing and tie back long hair.

5. Learn the locations and operation of all emergency equipment including eyewash station, shower, fire extinguisher, and first aid supplies.

6. Act responsibly and professionally at all times.

7. Be sure your workspace is properly ventilated for your work.

8. Turn off devices such as Bunsen burners and other heating devices when not in use.

10. Read the chemical labels and Safety Data Sheets of every chemical you handle.

11.

Never pour chemicals down the sink drain. Contact the Lab Safety Office for disposal of hazardous reagents.

Do not drink or eat in the laboratory, including water.

Do not take laboratory equipment out of the laboratory without the knowledge and permission of your supervisor.

Flush any chemical spilled on your body immediately for at least 15 minutes. Remove contaminated clothing immediately and notify your supervisor immediately.

Keep your work area clean and organized. Clean your lab bench after each use.

9. Treat injuries immediately and report accidents and near misses to your supervisor and the Lab Safety Management Office (safety@wcu.edu).

Management Office (safety@wcu.edu)