

The CAPS CODE (as developed by WCU CAPS Diversity Committee)

CONNECTION OPENNESS DIVERSITY EQUITY



7. Opportunity & Diversity Programs:

General Information about CAPS & WCU

outreach and consultation, other direct services)	
TOTAL CLIENT CONTACT (approx.)	23

TRAINING (hrs/wk)	
Primary Individual Supervision	2
Professional Development (Seminar + individual readings)	2-3
Providing supervision (apprentice)	1
TOTAL TRAINING	5-6

ADMINISTRATION (hrs/wk)	
Prep Work/Paperwork	9
Meetings, committees	3
TOTAL ADMINISTRATION (approx.)	12

[University Policy 58 Improper Relationships between Students and Employees](#)

[University Policy 71 Children in the Workplace or Unsupervised on Campus](#)

Residents are classified as WCU employees and as such must have an authorization to work in the United States of America

All new employees are required to have listed credentials/degrees verified within 30 days of employment.

Our work hours are M - F, 8 AM - 5 PM, and we regularly have meetings and/or client obligations that start at 8 AM and are scheduled till 5 PM.

Please also know that since we are in a rural area, public transportation and pedestrian-friendly options to get to campus are very limited.

allow sufficient time to move and get settled in the area prior to the first day of residency

