

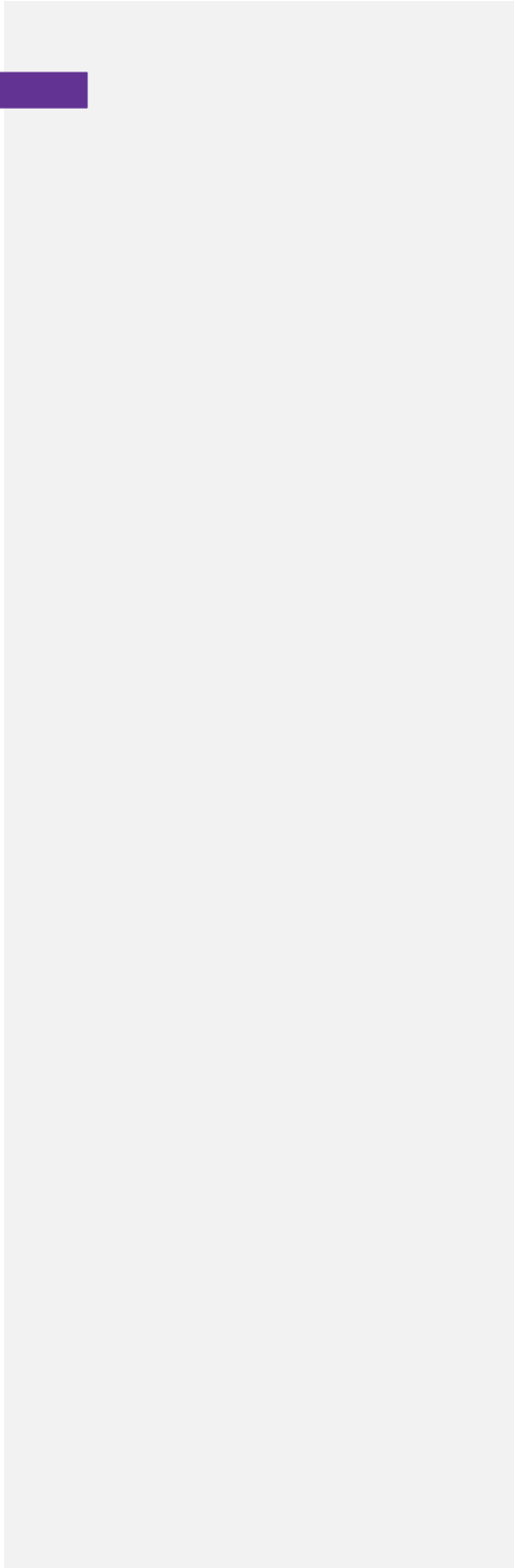


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Lil' Cats Family Handbook

Last Updated: May 23rd 2024





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The professional staff will need to notify Student Affairs Leadership upon the call to WCU Police, and then communicate with the legal guardian of the camper.

The following best practices are designed to maintain a consistent and safe environment for all individuals involved in Lil Cat's. This is not meant to be an all-inclusive list; however, these are considered a basis from which all other camper/counselor safety policies and expectation will be built from.

Ill with any symptoms is feeling too sick to participate in the usual camp activities or what is normal for that child.

Drop off will begin each camp day at 7:45am and will end by 8:30am each camp day at the Campus Recreation Center (CRC) (unless otherwise noted). Families should walk their camper into the CRC, and then proceed to the down the hallway to the Adventure Shop. Families will place all snacks and lunches in the appropriate bins in the Adventure Shop, and then proceed to camper drop off at the CRC basketball courts. Late drop offs after 8:30am will not be accepted unless prior approval has been given by the professional staff.

Pick up will begin each camp day at 3:30pm and end by 5:15pm each camp day at the Campus Recreation Center (CRC) (unless otherwise noted). Families should walk into the CRC, and proceed to the Adventure Shop to collect all lunch/snack materials and then to the basketball courts or meeting rooms to pick up their camper. Early pick ups should be communicated to the professional staff in advance so that plans can be made.

Campers not picked up by 5:15pm will be considered a late pickup and assessed a late charge. In the event of emergencies, the parent/legal guardian should contact Lil Cat's and make an appropriate plan. Late charges will be assessed at a rate of \$1 per minute late. At 5:15pm once the late charges began, Counselors will call the parent/legal guardian to check in and notify them. If no answer, then Counselors will call the remaining authorized pick-up individuals. Counselors will work with the parent/legal guardian on the expected pick-up time. If we receive no response from parent/legal guardian nor the other authorized pick-up individuals, then the Counselor will call UPD at 5:45pm to notify them of a stranded minor on campus.

Consistent or Repetitive late pick-ups may be grounds from removal from camp depending on the situation.

Campers are expected to bring their own snacks (morning and afternoon), lunch and water bottle. In the event the camper forgets, there will be emergency supplies on hand that can be used. Please notify professional staff if this occurs.

All lunches and snacks should be labeled with the Camper Name, Date, and Mealtime (AM Snack, Lunch, or PM Snack) and will be stored a refrigerator. Additionally, all water bottles should be labeled with camper name.

Camp Counselors are expected to eat with the campers, so Counselors should also plan to pack their own snacks and lunches each day.

All Camper lunches must be in sealable container and edible without the use of heating sources (microwave, stove, hot water, etc.)

All Camper snacks should be packed in a container/bag that can be sealed, to avoid cross contamination with other snacks.

Campers with dietary allergies should be accommodated appropriately, such as distancing themselves from food that causes a reaction or storing food in a separate location.

All Reid Pool policies apply to Lil Cat's Camp, and the following items will be additional policies

Lil Cat's is committed to the safety and well-being of minors. Employees and volunteers should be positive role models and treat others with respect, courtesy, and dignity. Employees and volunteers must abide by WCU policies, regulations and rules in addition to state and federal law.
As a covered individual working with activities or programs for minors, I hereby agree as follows:

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